

**MINUTES OF BOARD MEETING
MAYFLOWER SQUARE – SECTION 1
Thursday, August 20, 2015**

ATTENDEES: Gina Torretti, Brook Hailemariam, Lynn Lawlor, Biya Albert, Cheryl Ferrufino

Absent:

GHA: Esther Haley, Property Manager.

Sgt. Jesse Meekins was present and gave report of all 911 calls or non-emergency calls for Mayflower Square Section 1.

The Board met in open session at 7:10pm

Open Forum:

- Clubhouse upstairs door open; lifeguards need to make sure door is shut securely; also need to supply lifeguards with police non-emergency number.
- Need bike room keys; also light burned out in 5915.
- Need brush to clean grill by the pool and a can to catch embers.

Action/Motions Approved:

- A motion was made by Lynn and seconded by Gina to approve the minutes of the July 16th board meeting. The motion was approved.
- A motion was made by Lynn and approved by Cheryl to approve gutter repair, contractor #1.
- A motion was made by Gina to approve winterization of the pool by Premier.
- A motion was made by Lynn to approve 5912 Mayflower Court waterproofing repairs to be done by Culbertson's - \$2460, all approved.
- A motion was made by Gina and approved by all to hire National Capital Security to provide unarmed, security guards from Thu – Sun, 7pm to 3am.

Old Business:

- Phase II of balcony project will be scheduled for late September; Board President met with Culbertson's on August 12th.
- 5924 Mayflower Court waterproofing project scheduled for 9/15/15; will need to coordinate with owners for notifications and temporary AC shut off;
- 5930 re-grading and planting will be done in conjunction with waterproofing project;
- FHA approval in process.
- Reserve Study in process;

Maintenance Issues & Updates:

- Brick Repair – Project started 8/17.
- Painting of buildings.
- Wrist bands for pool parties.

New Business:

- Set date for Annual meeting 2015 – tentative January 28, 2016.
- Tot lot drainage issues; can we remove tot lot?
- GHA Services providing estimates for gutter/fascia board replacement;

Open Session adjourned at 8:30pm.

The Board convened in Executive Session to discuss delinquency/legal information.

Executive Session adjourned at 9:00pm.

Next Meeting Date: September 17, 2015

Respectively Submitted,

Gina Torretti

Gina Torretti, President