

**MINUTES OF BOARD MEETING
MAYFLOWER SQUARE – SECTION 1
Thursday, October 15, 2015**

ATTENDEES: Gina Torretti, Cheryl Ferrufino, Brook Hailemariam, Lynn Lawlor

Absent: Biya Albert

GHA: Esther Haley, Property Manager.

Sgt. Jesse Meekins was present and gave report of all 911 calls or non-emergency calls for Mayflower Square Section 1.

The Board met in open session at 7:20pm

Open Forum:

- Bob present to check on his list of complaints to see if any have been addressed, he also stated that Culbertson's left behind concrete pieces and nails in the parking lot. He gathered them up and put them in a baggy and put in the clubhouse mailbox.

Action/Motions Approved:

- A motion was made by Lynn and seconded by Brook to approve the minutes of the September 17th board meeting. The motion was approved.
- Gina made a motion to paint 202 shutters black, faux finish the brick on 5940 and to paint PVC pipe brown to match the ground. The painting will be done by Reston Painting for \$9300. Brook seconded, Lynn agreed.
- A motion was made by Gina to approve Aspect Tree contact for \$9785 to dead wood and remove some trees on property; Lynn seconded, all approved.
- A motion was made by Gina to approve the Tucor (web-based) irrigation system installation from Aspect Irrigation for \$64,450.00. Cheryl seconded, all agreed.

Old Business:

- Balcony project with Culbertson going smoothly; waiting for back side of 412 to cure; started on front; on track to finish in the 60 day project time frame.
- Painting of yellow buildings completed; Mgmt. and Gina walked property and approved work; Details available for mishap with Section 2 building;
- 5924 Mayflower Court waterproofing project complete;
- Buswell and Bennett cleaning clubhouse bi-weekly.
- Signed contract for security guard; will start in a few weeks

Maintenance Issues & Updates:

- Notices sent for balcony violations;

- Connor's pest – staff changes, management will be meeting with them to discuss poor service.
- Solar lighting placed at trash areas will be replaced with battery powered lighting;
- Handicap sign installed at 5909 Quantrell upon request of resident;

New Business:

- **Set date for Annual meeting 2015 – tentative January 28, 2016.**

Open Session adjourned at 8:30pm.

The Board convened in Executive Session to discuss delinquency/legal information.

Executive Session adjourned at 9:00pm.

Next Meeting Date: November 19, 2015

Respectively Submitted,

Gina Torretti

Gina Torretti, President