

**MINUTES OF BOARD MEETING
MAYFLOWER SQUARE – SECTION 1
Thursday, November 19, 2015**

ATTENDEES: Gina Torretti, Cheryl Ferrufino, Brook Hailemariam

Absent: Biya Albert and Lynn Lawlor

GHA: Esther Haley, Property Manager.

Sgt. Jesse Meekins was present and gave report of all 911 calls or non-emergency calls for Mayflower Square Section 1 especially package awareness.

The Board met in open session at 7:10pm

Open Forum:

- Mice – seen in 5909 Quantrell – laundry rooms and parking areas.

Action/Motions Approved:

- A motion was made by Cheryl to put electronic/combo locks on all laundry room doors in the garden style units. Gina seconded, all agreed.
- Cheryl made a motion to approve minutes of Thursday, October 15th meeting; Brook seconded, all agreed.
- Cheryl made a motion to replace all mailboxes on the townhome units; Gina seconded, all agreed.
- Board agrees with an extra payment of \$100.00 a month starting now for Samuel Demisse condo fee account with the attorney.

Old Business:

- Balcony project with Culbertson going smoothly; Punch out list left to be done;
- Building and Shutter painting complete;
- Concrete project complete; few outstanding areas;
- Tree work complete by Aspect Tree Service;
- Smoke Detectors – Cheryl getting pricing;
- Buswell and Bennett cleaning clubhouse bi-weekly.

Maintenance Issues & Updates:

- Connor's pest – staff changes; management met with supervisor;
- Irrigation work start date TBD;
- Entry door cut into clubhouse wall to reach window to replace shutters;
- Met security guard;

New Business:

- Set date for Annual meeting 2015 – tentative January 28, 2016.

- Curb Painting (test area);

Open Session adjourned at 8:45pm.

The Board convened in Executive Session to discuss delinquency/legal information.

Executive Session adjourned at 9:00pm.

Next Meeting Date: December 17, 2015

Respectively Submitted,

Gina Torretti

Gina Torretti, President