

**MINUTES OF BOARD MEETING
MAYFLOWER SQUARE – SECTION 1
Thursday, September 14, 2016**

ATTENDEES: Gina Torretti, Cheryl Ferrufino, Brook Hailemariam

Absent: Biya Albert, Lynn Lawlor

GHA: Esther Haley, Property Manager.

Sgt. Jesse Meekins was present and gave report of all 911 calls or non-emergency calls for Mayflower Square Section 1.

The Board met in open session at 7:20pm.

Open Forum:

- 5911 Security light out; also someone on Armistead has green patio light;
- Toilet Running Noise;
- No Primary parking spots;
- Rats.
- Pool leak?
- Dead Trees.
- Poison Ivy;
- Jamie Alvarenga – parking issues/condo fee.

Action/Motions Approved:

- A motion was made by Cheryl to approve the August meeting minutes, Brook seconded, all agreed.
- A motion was made by Cheryl to approve the June Meeting minutes, Brook seconded, all agreed.
- Gina made a motion to approve the Aspect Irrigation contract for drainage not to exceed \$24,000, Brook seconded, all approved.
- Gina made motion to approve Aspect Tree proposal – dead prune and remove several dead trees on property, Brook seconded, all approved.

Old Business:

- New lights for townhomes installed by GHA;
- Smoke detectors ordered, GHA will install upon receipt;
- Balcony project – Phase 3 to begin in October – building 5909;

Maintenance Issues & Updates:

- Caldwell & Gregory – new washers and dryers being installed 10.18 and 10.19;
- Pest Proposals – Management getting proposals;
- Cable lines removed by owners at 5911 and 5915

New Business:

- Set date for Annual meeting 2016
- Gutter Cleaning Proposal;
- Signs for parking spaces.
- Fire extinguishers – outdated – need inspected.
- Hand dryers for bathrooms.

Open Session adjourned at 9:09pm.

The Board convened in Executive Session to discuss delinquency/legal information.

- Spoke to Jamie Alvarenga regarding his HOA account and parking spot;

Executive Session adjourned at 9:26pm.

Next Meeting Date: November 17, 2016

Respectively Submitted,

Gina Torretti

Gina Torretti, President