

**MINUTES OF BOARD MEETING
MAYFLOWER SQUARE – SECTION 1
Thursday, October 16, 2014**

ATTENDEES: Biya Albert, Gina Torretti, Cheryl Ferrufino, Brook Hailemariam, Lynn Lawlor

GHA: Odell Moon, Property Manager

The Board met in open session at 7:05pm

Sergeant Tony Brown was not available.

Action/Motions Approved:

- A motion was made by Lynn and seconded by Biya to approve the minutes of the September 19th board meeting. The motion was approved.
- Lynn made motion to follow up on irrigation bids via email instead of in person meeting; Board concurred.

Open Session:

- Emergency water shut off at 5909;
- Secondary parking issues;
- Security lights/porch lights out;
- Dominion emergency phone number back to 703-642-5019

Management Update:

- **Balcony Rehabilitation Project:** Expected end date November 27, 2014;
- J & M will winterize the lawns soon;
- Gutter cleaning is scheduled for next week;
- Pool Furniture – waiting on bids to refurbish;
- GHA Services is performing the maintenance work as contracted.

Maintenance Issues & Updates:

Old Business:

- **Smoke Alarms** – replace in all buildings with the 10 year battery life ones;
- **5909 Quantrell** – remove window gates on ground level boiler room;
- **Exterior Building Painting Proposals:** Board needs to pick a color; Does the board wish to proceed with this project this year?

New Business:

- **Irrigation** – Management will find out costs associated with irrigation for the community;

Open Session adjourned at 7:55pm.

The Board convened in Executive Session to discuss delinquency/legal information.

Executive Session adjourned at 8:15pm.

Next Meeting Date: TBD

Respectively Submitted,

Gina Torretti

Gina Torretti, Secretary